



MYLENA OLIVEIRA

Experienced Architectural Designer with a passion for quality design and the technical skills to translate big ideas into constructible details. Skilled in 3D modeling, technical drawing, detailing, and rendering. Strong communication, organizational skills, and experience in monitoring the design process from the conceptual phase through construction administration. International experience working independently and collaboratively on all stages of multiple architectural projects.

CONTACT

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SOCIAL

<https://bit.ly/MylenaOliveiraLinkedIn>
 <http://mylenalo.wix.com/portfolio>
 <https://issuu.com/mylenaoliveira9>
 <https://bit.ly/InstaMylenaOliveiraArg>



PROFESSIONAL EXPERIENCE

Oct 2021
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Dec 2021

ONSITE OFFICE COORDINATOR

Structural Modeling & Analysis, Kansas City, MO

Worked as Onsite Office Coordinator collaborating on the Ford Land Kansas City Assembly Plant Administration Building renovation project overseen by Alberici. Assisted the Project Manager and office Engineer to create RFIs, and communicate project changes with contractors.

Jan 2021
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Current

ARCHITECTURAL INTERN

Urban Prairie Architectural Collaborative, Kansas City, MO

Participated in the design process, development, rendering, detailing, and revision of a number of residential and commercial projects / Collaborated in the technical detailing of The Red Door Woodfired Grill and a number of other commercial and residential projects / Contributed to updating the firm's website and Instagram account for marketing purposes.

Nov 2017
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Sep 2021

PROJECT ARCHITECT - Construction Drawings Coordinator

StudioM4 Arquitetura e Obras EIRELI, Brasília - Brazil

Worked in conception, development, technical drawings, detailing, and construction administration of more than 75 small and medium scale residential projects / Helped set up project team software and organizational parameters, and manage standards / Coordinated and supervised construction documentation and trained less experienced members of the team / Participated in meetings with clients and partners.



SKILLS . SOFTWARES

Native Portuguese	AutoCAD	Photoshop	LumiON
Advanced English	Revit	InDesign	Enscape Render
Basic French	Sketchup	Illustrator	Microsoft Office
	Sket. Layout	Procore	Bluebeam Revu



EDUCATION

2011
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2016

BACHELOR OF ARCHITECTURE AND URBAN PLANNING

Universidade de Brasília (UnB) / Brasília, DF
IRA 4.7565/5 (GPA 3.80)

2014
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2015

EXCHANGE UNDERGRADUATE FULL SCHOLARSHIP

University of Toronto (UofT) / Toronto, ON



AWARDS OR CERTIFICATIONS

Honorable Mention (Scientific Initiation - Research) - UnB - December 2013
Publication of Final Project – Revista Arqui - July 2017